Juneau Memorial Fund Policy and Procedures

The Juneau Memorial Fund is a Field of Interest Fund established by the board of the Juneau Community Foundation. The purpose of this fund is to allow a central place for individuals to create short term legacy funds in memory of family and friends and allow people to donate to these funds.

People wishing to establish a memorial as part of the Juneau Memorial Fund can initiate the process with an email or a phone call to the Foundation. The Foundation staff will advise anyone interested in establishing a memorial about the general terms of the Juneau Memorial Fund:

* Donations to the Fund constitute donations to Foundation and can only be disbursed to a non-profit entity;
* Memorials established under the Juneau Memorial Fund are intended to be short term;
* Donations to individual memorials will be tracked separately.

Foundation staff will offer to establish a webpage, in honor of the person, using text and photos supplied by the advisor(s) to the memorial. People can donate through this webpage. Memorial advisors, usually, family member(s) or friend(s) who established the memorial, can recommend grants at any time. Staff will inform fund advisors about conditions applicable to such grants.

If, after three years there are funds remaining, staff will contact the fund advisors and discuss options for them to consider, including:

* Donate remaining funds to one or more non-profits working in an area of particular importance to the deceased;
* Establish a donor advised fund with remaining funds, if there are enough funds to meet the minimum requirement to establish such a fund; and/or
* Move funds directly into one or more of the Foundation’s existing funds, to be expended according to the advisors on that fund.