



**2021 Letter of Interest Packet**  
Juneau Community Foundation Hope Endowment Fund  
CBJ Social Service Grant Funding  
CBJ Utility Waiver Funding



**Thank you for your interest in seeking social service funding from the Juneau Community Foundation.** Submitting a Letter of Interest Form is a **required** first step. Your letter will provide the Foundation with information on what types of applications and funding requests to anticipate in 2020 and enable us to provide feedback to your organization before you complete an application.

Please **email** your Letter of Interest to the Foundation ([amy@juneaucf.org](mailto:amy@juneaucf.org)) before **6:00pm Jan. 8, 2021**.

The Letter of Interest Form requests general information about your organization and the project you propose. **Please email only the 3-page form.** The Letter of Interest Form is your chance to let us know a little about your organization, what you would like to do with funding, and an estimate of the amount of funding you will be requesting.

**Please consider the following guidelines and ensure that your project or program is eligible for funding before submitting a Letter of Interest. You do not need to select where funds are coming from, the information below is for you to use to see if your project or program is in keeping with these funding sources:**

**Guidelines applicable to Hope and CBJ Social Service funding sources**

- Funds are for community nonprofit organizations providing health and social services to Juneau residents;
- Following projects will NOT be considered: maintaining, acquiring, improving, or constructing facilities;
- Grantees will be required to file interim and final reports to indicate how funds are used and provide outcomes;
- The formal grant application, available in mid-January, will request organizational information demonstrating financial sustainability of the organization and proportion of administrative overhead to delivery of services.
- Grants do NOT have a minimum or maximum funding level;
- An annual granting process will be followed for both funding sources.

**Specific guidelines for Juneau Hope Endowment Fund:**

Supports programs and projects in the following areas: suicide prevention, hospice, substance abuse, homelessness, mental health, and victims of abuse.

- The following projects will NOT be considered: health services that are not directly related to mental health, capital expenditures for housing, public, or private education;
- Approximately \$1,000,000 will be available for funding annually;
- Non-profit 501(c)3 organizations, government entities, and schools demonstrating 3 yrs of operation in Juneau may apply;
- Coordinated applications with organizations working together are encouraged;
- An organization may be part of more than one project or program;

- Projects can address more than one of the six funding areas.

**Specific guidelines for CBJ Social Service Grant funds:**

- Funds programs and projects for 501(c)3 non-profit organizations in the following areas:
  - A. Health:
    1. Access to Health Care (affordable healthcare, insurance coverage)
    2. Suicide Prevention
    3. Substance Abuse (treatment/prevention)
    4. Infants and Toddlers (prenatal care, pediatric care, nutrition)
    5. Seniors (access to healthcare, prescription medicine, mobility, end of life care, adult daycare)
    6. People with Disabilities (access to care, integration into community)
  - B. Education:
    1. Readiness to Learn (literacy fundamentals for all ages)
    2. Early Elementary Performance (reading, writing)
    3. Success in High School (dropout/graduation rate, disproportionately)
    4. Community Building in Schools (student volunteers, parent engagement)
  - C. Income Stability
    1. Access to Employment (access to childcare, quality of care)
    2. Shelter and Housing (supported/transitional housing emergency shelter, cost of living)
    3. Poverty (food, clothing, shelter)
    4. Young Adult Stability (employment, teen pregnancy)
    5. Family Stability (adult/mentor support and availability, domestic violence)
- Approximately \$750,000 will be available for grants after July 30, 2020, subject to funds allocated by the Assembly.

**Eligibility for CBJ Sewer & Water Utility Waivers:** Only 501(c)3 organizations in Juneau that provide transitional overnight accommodation services, and have done so for at least one year, are eligible for these funds. **No Letter of Interest** is needed for these funds. You will need to submit a CBJ Utility Waiver application by the March 5, 2021 deadline.

**Any questions: Call Amy Skilbred at 523-5450**

**Please email all Letters of Interest by 6:00pm January 8, 2021**

**to: amy@juneaucf.org**



2021 Letter of Interest Form  
Juneau Hope Endowment Fund  
CBJ Social Service Block Grant Funding

<b>Organization &amp; Project Contact Information—Please enter your information</b>	
Organization Name:	
EIN Number:	
Executive Director:	
Contact Name:	
Contact Title:	
Organization Address:	
Contact Phone Number:	
Contact E-mail Address:	
Website Address:	

Has your organization been serving Juneau for more than 3 years? Yes \_\_\_\_\_ No \_\_\_\_\_

<b>Project Information Overview—Please provide the following information</b>	
Date:	
Project Title:	
Duration of Project or Tentative Start and End Dates:	
List Committed and Potential/Anticipated Partners/Collaborators on Project, if any:	
Check boxes of areas your project will address:	
<input type="checkbox"/> Substance Abuse <input type="checkbox"/> Suicide Prevention <input type="checkbox"/> Hospice <input type="checkbox"/> Homelessness <input type="checkbox"/> Mental Health	<input type="checkbox"/> Victims of Abuse <input type="checkbox"/> Health <input type="checkbox"/> Education <input type="checkbox"/> Income Stability
Approximate Amount to be Requested :	
Estimated Amount Committed, Requested or to be Requested from Other Sources:	
List Sources of Committed, Anticipated and Requested Funding:	
Estimated Total Project Amount:	

**Project Overview: Please provide a 3-4 sentence description of your proposed project.**

**Project Narrative: Please provide the following information about your project (please keep to space provided):**

**(1) Targeted Populations and Problems Being Addressed**

**(2) Intended/Expected Outcomes**

**(3) How Project Will Achieve Intended Outcomes**

**Other information: Please provide any additional information that you believe we should know about the project, your organization, and/or your funding sustainability.**