



**2021 GRANT APPLICATION
Juneau Hope Endowment
CBJ Social Service Funding**



ORGANIZATION INFORMATION

Name of organization: Douglas Community United Methodist Church _____

Address of organization: 1106 3rd Street _____

City: Douglas _____ State: AK _____ Zip Code: 99824 _____ Phone Number: (907)364-2408 _____

Website address: www.douglasmethodistchurch.com _____ Fed. Tax ID #: 0074515 _____

Date of Incorporation: 01/22/1999 Organization status: **XX** IRS 501(c)(3) _____ other _____

Name of chief executive: Linda Hamilton _____ Title: Chairperson, Board of Trustees _____

CEO telephone number: (907)364-2408 _____ CEO email address: dcumc@gci.net _____

Contact for this application: Linda Hamilton _____ Contact title: Chairperson, Board of Trustees _____

Contact telephone number: (907)364-2408 _____ Contact email address: dcumc@gci.net _____

FINANCIAL SUMMARY	LAST COMPLETE FISCAL YEAR (actual)	CURRENT FISCAL YEAR (budget)
Total revenue	\$162,619	\$123,340
Total expenses	\$150,038	\$136,412

PROJECT OVERVIEW

Project Title: Feeding Juneau's Future – Backpack Program _____

Specific purpose for which funds are requested: Administrative expenses for the Program and to purchase food to send home with school-age children who have been identified as not having enough food, or no food over the weekend.

Project Start Date: July 1, 2021 _____ Project End Date: June 30, 2022 _____

Amount Requested: \$25,000.00 _____ Total Project Budget: \$60,000 _____

Primary Project Area (see Grant Guidelines for Hope and CBJ areas): Juneau School District _____

Signature of authorized official Linda Hamilton Date: 3/5/2021 _____

Typed name: Linda Hamilton Linda Hamilton Title: Chairperson, Board of Trustees _____

Name of Organization: *Douglas Community United Methodist Church* _____
Project Title: *Feeding Juneau's Future – Backpack Program* _____

ORGANIZATION NARRATIVE

Please, provide a brief history of your organization and the services you provide (2-3 sentences). Highlight one or two key facts, accomplishments or programs that you are proud of and why.

For over 70 years, Douglas Community United Methodist Church has provided community support to the City of Douglas and the City and Borough of Juneau. One of our very active programs has been feeding the community. For sixteen years, we provided a universal breakfast program to Gastineau Elementary School. For 7 years, we have served a summer lunch each workday to children in the Cedar Park Public Housing Development. We provide the only Food Pantry on Douglas Island, and managed to keep the Pantry open during the Covid-19 Pandemic; in 2020 we distributed approximately 769 bags of food.

We are currently in our seventh year of providing the Backpack Program to Gastineau Elementary School and sixth year of offering the program to the entire Juneau School District – approximately 425 students per week participate. This is the Program that has the most impact on the Community and one that we wish to continue to operate. We send home a breakfast, lunch, and snack for each day of the weekend. These items are shelf-stable and are easy enough for a four-years-old to prepare for her/himself. After the loss of Sharon Lowe last year, we hired a Grant Coordinator who handles inventory, shopping and distribution. The Grant Administrator handles the Application, Grant Reports and Financial Reconciliation. Sharon use to handle both positions!

BOARD MEMBERS AND BOARD GIVING

Total number of board seats in bylaws: 7 _____ Number of board seats filled: 7 _____

Did all board members make a cash contribution to your organization last year? Yes ____ No ____

Board Member	Position on Board
Reverend Karen Dammann	Director
Linda Hamilton	President
John Gerrish	Treasurer
Corey Wall	Secretary
Marietta Hopkins	Director
Claudette Curtis	Director
Laura Mulgrew	Director

Name of Organization: *Douglas Community United Methodist Church* _____

Project Title: *Feeding Juneau's Future – BackPack Program* _____

CONTRIBUTORS

To assist us with understanding where support for your organization comes from please provide the following information for your last complete fiscal year.

FUNDING SUPPORT	APPROXIMATE % OF INCOME	APPROXIMATE # OF GIFTS/GRANTS
Individual contributions	41%	
Board Member contributions	20%	
Corporate/business contributions	0%	
Fundraising benefits	7%	
Foundations	1%	
Earned income	30%	
Endowment earnings	1%	
Government	0%	
Medicaid	0%	
Other (identify sources)		

Organization's total unrestricted cash reserves at beginning of current fiscal year: \$7,170.00

FINANCIAL INFORMATION

Please include the following documents with this application:

- Copy of the first page of your most recent 990 Form
- Copy of the Last Fiscal Year Financial Statement
- Copy of the Current Fiscal Year Financial Statement
- Copy of the Current Year Operating Budget

NOTE: Financial Statement consists of Balance Sheet and Profit and Loss Statements from the same time period. Please combine these into one document for each Financial Statement requested. The Budget only requires a budget for income and expenses.

PROJECT INFORMATION

Project Leaders: Briefly describe your project leader(s)'s experience and their role in the project.

Christy Gendron: Christy was hired last September to handle the entire inventory, transporting, purchasing, and storing of the food for the Backpack Program. Christy had no experience in this field but is committed to proving support to Juneau's students. She is doing an excellent job.

Linda Hamilton: Linda Hamilton was hired last September to handle the bookkeeping and grant reporting as well as filing the annual grant applications. Linda has experience with grant reporting and has been a bookkeeper/administrator for over 20 years. She also has work experience with non-profits and non-profit reporting.

Project Outline: Please complete by stating each objective and the activities/tasks, timeline, responsible party, and outputs that will be completed to meet each objective. Projects will typically have more than one objective. Each activity should be chronological under that objective, if the activity is repetitive, indicate that it is weekly, monthly etc. rather than listing it several times. Outline can be in landscape page orientation. Please call Amy Skilbred 523-5450 if you have questions. (Please **delete** example from your application.)

[illegible]

Name of Organization: Douglas Community United Methodist Church

Project Title: Feeding Juneau's Future – Backpack Program

Project Narrative

Describe your project (1 page or less recommended): Explain the current situation, the need and your project plan for addressing this need. If your project involves partnerships with other organizations briefly indicate their roles.

This program provides bags of food for school age students at area elementary and middle schools who have been identified by school staff as experiencing food insecurity in the home. These students receive a bag of food each Friday from each school's Counselor's office. 2 days of easily prepared food are provided.

The number of students served varies, but approximately 425 are served weekly throughout the School year. It has been a challenge learning as we go and operating under the cloud of the Covid-19 pandemic; but no matter what, we are Feeding Juneau's Future.

Evaluation Information

Describe how you propose to measure outputs and outcomes: What key issues do you want an evaluation to address? What data sources do you have access to and how do you plan to utilize them to measure progress? For multi-year grants: How do you plan to use evaluation information to improve program services? (1 page or less recommended).

The expected result of the Program is that children are able to come to school on Monday mornings, ready to work and learn. We hear from school staff that children who are not hungry are more attentive and less disruptive when they don't have to worry about when they will eat next.

The overall goal is to provide food to those students who have food insecurities.

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Project Title: Feeding Juneau's Future – BackPack Program

Project Budget

List cost items (e.g., personnel – list different positions separately, consultant, travel, supplies, printing, copying, communication) as needed below.	Requested Amount	Other Funds	Total Project Budget
Personnel	7,218		7,218
Non-Food Supplies	250		250
Space Rent and Utilities	2,400		2,400
Food	15,132	25,000	40,132
TOTAL	\$25,000	\$25,000	\$50,000

Sources of other funds – name and list each source of revenue	Amount	Indicate whether revenue is pending, committed, secured; whether in-kind or cash.	Anticipated decision date
Fundraising and Donations	25,000	Ongoing and pending	
TOTAL	\$25,000	\$	\$

Budget Narrative

Provide a budget narrative explaining how you arrived at each line item dollar amount of your budget and clearly identify the number of positions included in your request, if any (go on to next page, if needed).

Based on previous year's budgets and previous year's donations. Based on staff salaries and expenses.

Name of Organization: DCUMC

Project Title: Feeding Juneau's Future – Backpack Program

Sustainability

Provide an explanation of how your organization plans to sustain this project.

After Sharon's loss, this current year has been a learning process all the way. And Covid-19 has not helped fundraising. We are a community of faith and we believe in this program. With the help of this Grant and fundraising and donations, we are committed to sustain this project.

Government Funding Planning

Please provide information on any anticipated reduction in State or Federal funding for the coming year.

If you do anticipate a reduction in such funding, what range of reductions do you anticipate (generally)? How do you anticipate your organization absorbing such a reduction (e.g., positions cut, programs reduced, etc.)? How high a priority would your organization place on replacing funds lost through reductions in State or Federal funding? **If your situation has not changed since you submitted a Letter of Interest, please cut and past that information here.**